

Checking in Teams

1. Go up to a coach from a team and introduce yourself.
2. Ask the coach to have their players get into a straight line. Then ask the coach to hand you the roster.
3. Make sure the coach fills out the player's numbers on the roster prior to you taking the roster. **OR, you can do it as you check in players**
4. Ask the coach if all players and coaches are listed on the roster. If coaches or players are missing, ask for coach's ECYSA card and/or guest player pass(es)
5. Once this is done, review coaches' card and credentials. Does the photo match? **Coach Credentials on lanyard and visible if coach is 18 or older. Does it match coach pass? All coached must have a printed ECYSA coach pass physically present at the field. No electronic images allowed. No MYSA credential needed if under 18 years old.**
- 6 Ask for the team's attention and make sure all players are not wearing jewelry, watches, wristbands, necklaces, and plastic/ metal hair clips, plaster casts or splints with hard (rigid) inserts
- 7 Have the players hit their shin guards. Anyone wearing pants have them lift them up so you can see their shin guards. Each leg!
- 8 Check all cleats by having them put one heel into the ground, thus exposing the toe section of the cleat.
9. Next, standing in front of the players, call them up one at a time using the roster check the photo, is it them? Have the player turn around and show the number on their jersey. Match with number on roster. Write number on roster if needed.
- 10 If the team is the **HOME** team, the coach should give you the game card, which should be filled out prior to them handing it to you.
- 11 Remind coaches to keep players, equipment, and do their coaching from the technical (team) area. Also, subs at the half way line and ready to enter when beckoned by the referee. Subs shall enter and exit from the halfway line between the teams.***